

Indian Association of Preventive & Social Medicine (IAPSM)

Minutes of First Governing Council Meeting held on 26th April 2016 at Ahmedabad

Presided	Presided by		
1.	Dr. Ashok Mishra, President IAPSM		
GC mem	bers attended		
2.	Dr. Pramod Verma, Vice President		
3.	Dr. Mohan Doibale, Immediate Past President		
4.	Dr. A.M. Kadri, Secretary General		
5.	Dr. Chandresh Pandya, Joint Secretary		
6.	Dr. Manish Rana, Treasurer		
7.	Dr. Pradeep Kumar, Chief Editor – IJCM		
8.	Dr. Rashmi Kundapur, GC Member – South zone		
9.	Dr. Sasmita Mungi, GC Member - South Central zone		
10.	Dr. Anmol Gupta, GC Member - North zone		
11.	Dr. Abhilash Sood,GC Member - North zone		
12.	Dr. Pradeep Aggarwal, GC Member – North Central zone		
13.	Dr. Sukamal Bisoi, GC Member – East zone		
14.	Dr. Venkatrao E, GC Member – East zone		
15.	Dr. Bina M Kuril, GC Member – West zone		
16.	Dr. Solanki DM, GC Member – West zone		
Requeste	Requested absent		
17.	Dr. C. P. Mishra, Immediate Past General Secretary		
18.	Dr. Shashikant, GC member – North Central Zone		
19.	Dr. Poornima S , GC Member - South Zone		
20.	Dr. Kirti Deshpande, GC Member - South Central Zone		
Supported members			
21.	Dr. Bhavesh Modi, Joint Editor, IJCM		
22.	Dr. Deepak Saxena, Editor,IJCM		
23.	Dr. Harsh Bakshi, Managing, Editor IJCM		
Invited N	Invited Member		
24.	Dr. Dileep Mavlankar, IIPH – Gandhinagar		
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The meeting started with a welcome speech from the chair followed by a brief round of introduction. The President, IAPSM officially unveiled the flag of the association. It was decided that the flag be used during all the National/State body meetings. Further, a salutation for the flag be composed and used during all meetings and events.

The meeting was formally inaugurated with recitation of Salutation and Prayer (adopted from IMA.) A 30 point list of agenda was circulated and each one discussed and deliberated upon.

Agenda 1: Updating members' information for Digital directory.

Deliberations/Decision	Concerned authority & Timelines
Google form created by Dr. Abhilash Sood may be used for updating information, which may be added to the national list and may be stored in excel format systematically so that it can be used efficiently for all uses and future use.	Dr. Abhilash SoodDr. Pradeep AgrawalDr. Manish Rana
 Each state chapter/state coordinator to be assigned the responsibility to gather information/update list of state members based on the national list. They may opt to contact the Deans / HODs of all colleges within the state and request them to update the details for their departments. Zonal members to compile the details for their zone and forward it to the headquarters (HQ). 	 State Coordinator→Executive member→HQ team Updated within 3 months
IJCM may carry a message requesting to publish in the upcoming issue appealing all the members to update their details. Correspondence details and Information to be sought will be included. District Discrepance Discrepance District Discrepance D	Chief Editor IJCM
Digital Directory will be prepared.	Head office

Agenda 3: PG research guidance cell / committee (Interactive forum).

Deliberations/Decision	Concerned authority & Timelines
 President Dr. Ashok Mishra informed that a website having two such forums has been launched under the aegis of IAPSM at Department of Community Medicine, G.R. Medical College, Gwalior (M.P.). This service shall be available free of cost to the PGs of PSM/Community Medicine Department across the country who are members of IAPSM. Forums will have experts working in Medical Education, Public Health 	Dr. Ashok Mishra & his team.
and allied fields.	
 GC has appreciated the initiative. It has been decided that IJCM may carry announcement regarding the same. 	 Chief Editor for publishing in the upcoming issue
• Various success stories may be well documented and such individuals to be made accessible for correspondence.	HQ to form a team

Agenda 4: State chapter formation & membership drive.

Deliberations/Decision	Concerned authority & Timelines
 To further the goals and realize the mission of IAPSM, it is recommended that there may be State Chapters of the Association in each state, affiliated to the IAPSM. Executive Committee members for should facilitate formation of the 	All EC members
state chapters in their respective zones, act as mentors for the newly formed chapters and shall be the ex officio members of the state chapters of their zones.	
 All existing and newly formed state chapters will apply for Renewal / Issue of Affiliation with IAPSM. All affiliated chapters shall be eligible for receiving 20% of the interest of the state members' corpus as per the constitution. 	All EC members
 Request from two states, Karnataka and Andhra Pradesh is received for formation of the state chapter and affiliation with the IAPSM. It is unanimously approved that they may be allowed to establish the state chapters with following conditions. The membership fees cannot be taken from life members of IAPSM, National HQ but state can take decision. It will be provisional approval subject to final approval from GBM. The newly established chapter has to sign Term of Reference/agreement document with IAPSM. They have to elect the body at the earliest opportunity and which may not be more than a year. Members of IAPSM from the state automatically become the member of the state. Members currently staying or working in the state may be considered as state members as per the records/update made in national list. Person who is not member of IAPSM cannot become member of state chapter. State chapter can take fees/money from its members for the functioning of state body but it should be in accordance with the constitution. 	Head Office
 TOR/agreement for affiliation may be formed for new state chapters. HQ shall review its constitution, minimum events to be held, recommend procedures for interstate transfers, administrative charges, etc. 	Joint Secretary
To improve the association's strength and to boost up membership drive the Departmental heads may be requested to instruct and motivate all their faculties/PGs / experts of PSM/CM to become life member those who are not member of IAPSM at present.	GC members/State chapters
 In GBM, at Gandhinagar it was decided to institute Best state chapter award. The criteria for the same are to be framed. 	Joint Secretary, IAPSM

Deliberations/Decision	Concerned authority & Timelines
It was already passed by the GBM at Gandhinagar that the number of	Head office to coordinate with Dr. V.
FIAPSM to be revised to 8 from the existing 4.	K. Srivastava
• 2 of eight fellowships may be conferred to the members who are	
working in fields other than Medical Colleges. Criteria for the same may	
be finalized by Dr. VK Srivastava as approved by GBM in last meeting.	
Registry of Fellowship candidates may be formed.	Head office / Joint secretary

Agenda 6: Committee for review & reform of UG and PG curriculum for Community Medicine.

Deliberations/Decision	Concerned authority & Timelines
 In various forums demands/views are being raised from time to time to reform UG & PG curriculum to make it more relevant and useful in current scenario. GC has unanimously agreed and decided to form committees to review the current system, study best practices – innovative models and try to come out with recommendations for reforming the curriculum and define / describe the vision for the coming years. 	 Head office to finalize the committees. GC members to recommend names in 15 days.
Also it is decided that IAPSM may act as Nodal authority and should carry out advocacy with MCI and colleges.	Head office

Agenda 7: Young IAPSM forum (YIAPSM conference/PG quiz/mentoring etc.)

Deliberations/Decision	Concerned authority & Timelines
 PG Quiz to be conducted at the National IAPSM conference. 1 team per zone consisting of young faculty and post graduates to be selected by conducting PG quiz at State and Zonal level. All academic activities for young members to be documented and shared with HQ which will in turn disseminate them. 	 State chapters to conduct Local and Zonal PG quiz to decide the representing team in 6 months. Individual institutes & chapters to share report of activities for PGs and young faculty. HQ to disseminate the same.

Agenda 8: IAPSM Book with the help of IAPSM Members.

Deliberations/Decision	Concerned authority & Timelines
Multi authored book for undergraduates may be prepared.	Head office may identify the
HQ to provide framework and then interested members to contribute.	coordinator and form committee
HQ to form a committee to coordinate and edit.	

Agenda 9: Issues pertaining to IJCM.

Deliberations/Decision	Concerned authority & Timelines
Pending payments to publisher – part payment to be done once money is credited from IAPSM. Head office is to release payment to CE to make part payment as soon as account transferred.	Secretary General (SG)
• IJCM Account not transferred. A letter for the same may be written to previous IJCM office.	Secretary General (SG)
 Outstanding payments from IAPSM and Organizing secretaries of National Conferences. 	Secretary General (SG)
• Inducting various reviewers. GC members to contribute in capacity of reviewers/suggest the name of reviewers.	GC member
Dr Abhik Sinha & Dr. Punit Mishra to be inducted to the editorial board	Chief Editor
 Chief Editor is authorized to generate more revenue by Soliciting advertisements. Increase institutional subscriptions of IJCM. Charges from foreign authors to be revised. Increasing rates for advertisement. Any other measure which in the line of objective of IAPSM. 	Chief Editor

Cut down operational costs by.
 Sending copies only to corresponding author.
 Giving an option to the members to opt out of receiving hard copies of journals.
 Not to send journals to those from whom updated

Agenda 10: Application from different state chapters for considering their journals as an official journal of IAPSM.

Agenda 11: Formation of various sub committees (Disaster Management / Adolescent Health Problems / Geriatric Health Problems / Life Style Diseases etc).

Deliberations/Decision	Concerned authority & Timelines
• Sub committees to be formed as per provisions in the constitution and as per other requirements decided by GC.	Head office.
• They will work actively in those fields to contribute in form of research, evidence, CMEs, advocacy, etc.	
HQ to form a committee to scrutinize the candidature and organize	
The terms of reference for each committee may be developed.	
GC members to send names & CVs of members they feel can	GC members to forward names with
contribute, after taking their consent.	CVs in 15 days

Agenda 12: IAPSM Annual report/Newsletter Publication (E Newsletter).

information is not received.

Deliberations/Decision	Concerned authority & Timelines
E Newsletter, 8-12 pages to be published quarterly.	Head office/Newsletter Committee
Newsletter to be a compilation of activities done under IAPSM banner	
at National – State – Institute – Individual level.	
• Those conducted at various levels without IAPSM may also be included,	
if space available.	
President will suggest the names of team members for it.	
The list of office bearers to be printed on the first page.	
All activities to be documented and write up along with photographs to	EC members
be forwarded to HQ/Newsletter Committee.	
EC members may coordinate with state chapters/state coordinators	
from their respective zones.	

Agenda 13: Compilation of different successful models of CM teaching and practices.

Deliberations/Decision	Concerned authority & Timelines
Committee to be formed under Agenda 6 to study, compile and	As in Agenda 6
document successful models and practices.	
These may be widely disseminated and felicitated as well.	

Agenda 14: Collaborating/partnering for Teaching/training/research/projects.

Deliberations/Decision	Concerned authority & Timelines
• To achieve the goal and objective various academic activities may be conducted under the aegis of IAPSM eg. Conferences, CMEs etc. This would require prior intimation and permission from National Chapter and incorporation of the logo.	• IAPSM
 A Term of Reference/Protocol to be followed by the partnering organizing may be prepared. 	Joint Secretary, IAPSM

Agenda 15: E-class room/Webinar/Fellowship program.

Deliberations/Decision	Concerned authority & Timelines
It is decided to explore and initiate such activities. Head office may	Dr. Rashmi Kundapur, Dr. Bhavesh
evaluate individual initiative on case to case basis in broad goal	Modi, Dr. Atul Trivedi
objectives with financial liabilities in mind.	Three months.

Agenda 16: Resource documents/guidelines/module preparations.

Deliberations/Decision	Concerned authority & Timelines
Sub committees formed under Agenda 11 can take the responsibility	As in Agenda 11
for the topic of their expertise.	

Agenda 17: Revisiting the Constitution.

Deliberations/Decision	Concerned authority & Timelines
Constitution is primarily based on Medical Education. Needs to be	Dr. Pradeep Kumar to select a
amended to include Non educational Public Health oriented aspects since substantial members do not belong to medical colleges.	committee and submit a draft report to the HQ in 4 months.
Formation of a committee to review the same under the chairmanship	
of Dr. Pradeep Kumar	

Agenda 18: Online voting system development and election procedure guidelines.

Deliberations/Decision	Concerned authority & Timelines
Committee to study the pros and cons of E-voting and Postal Ballot voting.	Dr. Pradeep Aggarwal to share the report within one month.
 Evaluate the costing, feasibility and security of E-voting. 	

Agenda 19: Appointment of Election Officer.

Deliberations/Decision	Concerned authority & Timelines
 It is decided that Secretary General cannot invite the applications for election and GC cannot scrutinize the same due to conflict of Interest. Election Office should be responsible for issuing notifications for candidatures – invitation & scrutiny of the same. EO shall work autonomously to ensure FAIR ELECTIONS and CONFIDENTIALITY. 	• Dr. P.B. Verma

• Dr. P. B. Verma has been appointed the EO for 2016-17. He has to	
ensure the fair election with maintaining all protocols and standards.	

Agenda 20: Administrative opportunities for M.D. Community Medicine i.e. development of public health cadre in health administration.

Deliberations/Decision	Concerned authority & Timelines
IAPSM and its state chapters have to carry out advocacy for this at	Head office &
state level	State chapters
Supporting evidences / Govt. Rules from different states where such	EC members
cadres exist should be collected and shared to HQ	

Agenda 21: Letter to Government to demand for Indian Medical Services.

Deliberations/Decision	Concerned authority & Timelines
• IAPSM to carry out advocacy for this at national level in the form of	Head Office
meetings, lobbying, formal correspondence with the elected & political	
representatives.	

Agenda 22: Letter to Government to consider Community Medicine as a specialty.

Deliberations/Decision	Concerned authority & Timelines
Agenda to be rephrased as – Letter to government to treat post graduate doctors of CM at par with other specialists.	IAPSM Head Office and Office of state chapter
Active communication and advocacy with various departments, politicians to ensure equal status by the State chapter.	

Agenda 23: IAPSM Foundation Day.

Deliberations/Decision	Concerned authority & Timelines
Not mentioned in the constitution.	Dr DM Solanki to find out from Baroda
• Efforts should be made to find out the date of inception from Baroda Medical College, Vadodara.	HQ Accounts in charge to provide the alternate date
• Alternately, the date when IAPSM was registered as a society may be considered the Foundation Day.	 Dr P Kumar, head of constitutional review committee, to give the final
Constitutional review committee to recommend.	recommendation in 4 months

Agenda 24: IAPSM Flag, Flag salutation and Prayer.

Deliberations/Decision	Concerned authority & Timelines
 Flag salutation and prayer to be drafted and finalized by the HQ. Flag to be used during all IAPSM meetings at National / Zonal / State level. They should be inaugurated by salutation of the flag and prayer. 	Head office to compose salutation and prayer
 IAPSM HQ to provide the necessary specifications to the West Bengal chapter who will distribute to all the state chapters during the upcoming national conference. 	 IAPSM Head office IAPSM WB Chapter/Organizing Secretary to make sufficient no. of flags for distribution at the conference

Agenda 25: Installation and Oath taking Ceremony of IAPSM/Change of Medallion or Collar.

Deliberations/Decision	Concerned authority & Timelines
• It is decided to introduce this ceremony along with a Presidential Collar	National HQ IAPSM to design
/ Medallion in the upcoming National Conference.	

Agenda 26: Initiative to adopt Girl Child up to 18 years of age, Minimum support of Rs. 500/- per month (Rs. 6000/- per year).

Resolution	Concerned authority & Timelines
• IAPSM to carry out advocacy for promoting this scheme among the members through state chapters.	Head office and state chapters.
Money to be deposited directly into the bank account in name of the	
girl and to be used for educational purpose. Utilization of the fund to	
be assessed prior to disbursing in the next year.	
• It is not the legal adoption, only financial support towards the	
education of girl child till 18 years of age.	
 Members of IAPSM already supporting girl child financially, may send 	
details of girl child to National HQ.	
This is purely a voluntary activity.	

Agenda 27: To issue Membership Certificate /Smartcard on request.

Resolution	Concerned authority & Timelines
 Soft copy of membership certificates can be given to all newly enrolled members. Members who are previously registered and requesting for certificate can be given soft copy with the signature of current office bearers. 	Head Office IAPSM
 Cost of the Smart card preparation may be worked out and based on cost to cost basis including postal charges, it can be issued to its members on request. 	

Agenda 28: To request all State Chapters of IAPSM to adopt Mini Marathon during conferences with a theme on important public health issue.

Deliberations/Decision	Concerned authority & Timelines
 Mini Marathon for delegates will primarily increase the visibility of the IAPSM in general people and also help create awareness on health issues. In every national conference such event may be organized under the "Run for health" title with specific theme. The same may be adopted 	Organizing Secretary of the National Conference of IAPSM, 2017 State chapters
 by state chapter during state chapter conferences as well. May be conducted on 2nd day of conference with theme – "Run for 	
Health" in Next annual conference to be held at Kolkata.	

Agenda 29: To request all IAPSM bodies i.e. National/State/Local to organize Press conferences from time to time (Monthly /Quarterly) to address important issues related to public health like Air/Noise/Water pollution, Seasonal Diseases, Life style Diseases, Skewed Sex Ratio, Road Traffic Accidents, Use of Helmet and Seat Belt etc.

Deliberations/Decision	Concerned authority & Timelines
• IAPSM HQ & SCs to carry out advocacy among the print media by organizing press meets, writing press notes, regarding issues of public	IAPSM National and State Chapters
health importance.	

Agenda 30: With permission of chair. (Life membership of Dr Anish Sinha; Night camp fire for PGs on preconference night etc.)

Deliberations/Decision	Concerned authority & Timelines
Life Membership of Dr Anish Sinha was accepted at the GBM in Gandhinagar itself. The same is recorded again by the governing council as the information was missed in minutes of GBM.	Treasurer, IAPSM
MCI has removed AP UHTC & AP RHTC from the staff count. Letter emphasizing the need for these posts to be written to MCI.	Head Office IAPSM
Contribution from the Organizing Secretary of National Conference to IJCM to be increased from Rs. 10,000 to 50,000.	 Organizing Secretary of upcoming National Conference in WB in Feb 2017
• GC has proposed that IAPSM Membership fees should be reviewed. It may be put before GBM for increasing to Rs. 5,000.	Secretary General IAPSM
• Consultation sessions between various senior faculties and experts to be organized at the National conference.	IAPSMCON 2017 to provide support
 Additional prizes to young members: National President Appreciation award to six young members including two PGs, two faculties & two non teaching public health experts, in the National Conference. Committee to be formed to look into the criteria for the same. 	HQ to form a committee Organizing Secretary IAPSMCON 2017
Governing Council puts on record and appreciates the noble gesture by Dr. Pradeep Kumar, CE IJCM of forfeiting TA/DA/other expenses for travelling to Mumbai / Delhi for coordinating and discussing with the Publishers.	
 National President Dr. Ashok Mishra has not claimed any TA/DA from IAPSM to attend GC meeting. It may be put on record that the invited members made no claim for TA/DA/other expenses. 	

At the end, President and Secretary General expressed sincere thanks to all the members for their active participation and invaluable contributions.

Meeting concluded with thanks to the chair.

Dr. Ashok Mishra (President, IAPSM)

Dr. A. M. Kadri (Secretary General, IAPSM)